

# Street Naming and Numbering

### How we use your personal information

We use your personal information so that we can process your application, have confirmation that you are the property/land owner and contact you.

We are required to do this because street naming and numbering is a statutory function and we are legally obliged to inform the owner of their property address.

#### What we will do with it

Your personal information will be held and used by the council. We will not share your information with any other people or organisations unless we are legally obliged to do so.

### How long will we keep your information?

Our Corporate Retention and Disposal Policy sets out how long we are required to keep your information for. We keep information about street naming and numbering for three years from the date that the application has been processed. When we no longer need to keep the information, we will securely dispose of it.

## What will happen if you don't provide your personal information?

We cannot proceed with your application

#### More information

To see the council's full privacy notice or to find out about your rights go to www.exeter.gov.uk/DataProtection.